

## Letter to Employer

I was born in 1980 in the Beylikova district of Eskişehir. Eskişehir I studied at Beylikova Primary School. Secondary school is Beylikova I studied in middle school. I finished high school at Ahmet Arif Anatolian High School. At Sakarya University I won the human resources management department and after studying for 4 years then I finished. I have worked in various companies. first in Lerava Company I worked as a human resources specialist after working here for 4 years I worked as a human resources specialist at Altinyıldız Company.

## Education

|           |                                                                                |
|-----------|--------------------------------------------------------------------------------|
| 1987-1991 | Eskişehir Beylikova Primary School                                             |
| 1991-1995 | Beylikova Secondary School                                                     |
| 1995-1998 | Ahmet Arif Anatolian High School                                               |
| 1998-2002 | <b>Sakarya University</b><br>Graduated from Human Resources Management became. |

## Work experiences

|           |                                                                                                    |
|-----------|----------------------------------------------------------------------------------------------------|
| 2003-2010 | <b>LERAVA COMPANY</b><br>Human resources specialist I worked as a human resources specialist.      |
| 2010-2019 | <b>ALTINYILDIZ COMPANY</b><br>Human resources specialist I worked as a human resources specialist. |

## References

|                     |                                  |
|---------------------|----------------------------------|
| LERAVA COMPANY      | 05123456789<br>BURHAN LERA       |
| ALTINYILDIZ COMPANY | 05123456789<br>FEYZA ALTINYILDIZ |

## Certificates and Courses

|           |                                                          |
|-----------|----------------------------------------------------------|
| 2008      | <b>HUMAN RESOURCES EXPERTISE<br/>CERTIFICATE PROGRAM</b> |
| 2010-2012 | <b>HUMAN RESOURCES EDUCATION</b>                         |

## Hobbies

- LISTEN TO MUSIC
- WALKING
- MAKING A PICTURE
- TO WRITE A BOOK



## ELİ JAXON HUMAN RESOURCES

### Contact

☎ 05123456789  
📍 Beylikova/Eskişehir  
✉ example@gmail.com  
🔗 example.com  
in @example

### PERSONAL INFORMATION

📅 15/08/1980  
💍 Married  
🛡 Completed

### Skills

Use common sense   
Problem Solving   
Compromiser   
Strategic   
Contact

### Languages

ENGLISH   
ARABIC