



Riley Mason

SECRETARY



ÖZ GEÇMİŞ

I'm Riley Mason. In the Selçuklu district of Konya on 10 October 1993 I was born. I studied primary and secondary education here. High School Konya Anatolia I studied in his high school. Work for family reasons after finishing high school I started looking. Later, secretary in many private companies I started doing it. My computer use is good. Office Programs I have a lot of information about. I was trained in diction. I know about office machines.

EĞİTİMLER

2008-2011 Konya Anatolian High School

İŞ DENEYİMLERİ

2013-2015
Secretary Altundal Company

2016-2018
Secretary Karabuk Company

2018-2020
Secretary Fazilet Shoes

REFERANSLAR

Altundal Company 05123456789
KAHRAMAN BALHÖYÜK

Karabuk Company 05123456789
CAN YAMANCI

Fazilet Shoes 05123456789
HAYATİ KOCA

SERTİFİKALAR VE KURSLAR

2015-2016 Diction Training

İLGİ ALANLARI

- Horseback Riding
- Driving a Race Car
- Using an engine
- Camping

İLETİŞİM BİLGİLERİ

☎ 05123456789
📍 Selçuklu/Konya
✉ example@gmail.com
🌐 example.com
in @example

KİŞİSEL BİLGİLER

📅 10/10/1993
♂ Single
🛡 Not completed

YETENEKLER

Microsoft
excel

Computer
Programming

Microsoft
office

Microsoft
word

DİLLER

English

Italian

Russian