



Riley Mason

SECRETARY

İLETİŞİM BİLGİLERİ

- ☎ 05123456789
- 📍 Selçuklu/Konya
- ✉ example@gmail.com
- 🌐 example.com
- 📱 @example

KİŞİSEL BİLGİLER

- 📅 10/10/1993
- 👤 Single
- 🛡 Not completed

YETENEKLER

- Microsoft excel
- Computer Programming
- Microsoft office
- Microsoft word

DİLLER

- English
- Italian
- Russian

ÖZ GEÇMİŞ

I'm Riley Mason. In the Selçuklu district of Konya on 10 October 1993 I was born. I studied primary and secondary education here. High School Konya Anatolia I studied in his high school. Work for family reasons after finishing high school I started looking. Later, secretary in many private companies I started doing it. My computer use is good. Office Programs I have a lot of information about. I was trained in diction. I know about office machines.

EĞİTİMLER

2008-2011 Konya Anatolian High School

İŞ DENEYİMLERİ

2013-2015
Secretary Altundal Company

2016-2018
Secretary Karabuk Company

2018-2020
Secretary Fazilet Shoes

REFERANSLAR

Altundal Company 05123456789
KAHRAMAN BALHÖYÜK

Karabuk Company 05123456789
CAN YAMANCI

Fazilet Shoes 05123456789
HAYATİ KOCA

SERTİFİKALAR VE KURSLAR

2015-2016 Diction Training

İLGİ ALANLARI

- Horseback Riding
- Driving a Race Car
- Using an engine
- Camping